

JOB DESCRIPTION

Section 1	
JOB TITLE:	Clinical Support Worker
PAY BAND:	Band 3
Section 2	
LOCALITY / DEPT:	Inpatient Services and ECT
ACCOUNTABLE TO:	Head of Clinical Services / Modern Matron
REPORTS TO:	Ward Manager
RESPONSIBLE FOR:	N/A
JOB SUMMARY:	<p>A clinical support worker will be part of the ward based clinical team and will have a key role to play in developing and fostering a therapeutic relationship with service users to develop a culture of recovery. There will also be a requirement to escort patients to ECT which will be in Chester.</p> <p>The post works under the direct supervision of a registered nurse and will be expected to assist on all aspects and duties expected in a clinical ward environment.</p>
LIAISES WITH:	Members of the local and wider multi-disciplinary team, service users and their carers.
Section 3	
<u>KEY RESPONSIBILITIES:</u>	
<ol style="list-style-type: none"> 1. Assist in standardised procedures relating to individualised total patient care, under the direct supervision of a primary nurse. 2. Carry out other duties identified/designed by senior staff that related to the needs, changes and demands of the Ward and patient care inclusive of the provision of personal care when required. 3. To support the therapeutic relationship with service users through engagement and activities as deemed appropriate to the client group. 4. Participate in patient observation and reporting any changes to senior staff as necessary 5. The post holder will be employed to work within a particular ward environment but may be required to work within any other Ward / locality as demand requires. The other part of this role will be to escort patients to and from Chester for their ECT treatment. There may be a requirement as part of your role to complete physical observations NEWS and feedback to the ward team any follow up actions from the ECT treatment. 6. The escorting of patients will be required from the Ward or Community team and this will be supported by a Facilities designated driver. 7. To be conversant and comply with all Trust and Local policies. Become familiar with health and safety procedures. 8. Report any health or safety hazards or untoward occurrences to senior staff and use documentation appropriate to level of competency. Be aware of professional boundaries between patients and staff 9. To be aware of confidentiality and Data Protection Legislation. 	
Section 4	
1. HEALTH AND SAFETY	
All staff have a general duty to take reasonable care for the health and safety of themselves and other	

persons who may be affected by their acts or omissions. All safety rules, regulations and codes of practice relating to the work area should be observed.

2. INFECTION PREVENTION AND CONTROL

Infection Prevention and Control (IPC) is everybody's responsibility. All staff, both clinical and non-clinical, are required to adhere to the Trusts' Infection Prevention and Control Policies, and make every effort to maintain high standards of infection prevention at all times in accordance with The Health and Social Care Act 2008: code of practice on the prevention and control of infections and related guidance (2015). All staff employed by Cheshire and Wirral Partnership NHS Foundation Trust, and any contracted staff have the following key responsibilities:

- Staff must wash their hands or use alcohol gel on entry and exit from all clinical areas, between each service user contact and after any clinical or cleaning task.
- Relevant staff members must attend an annual face to face training session or complete the e learning session provided for them by the Trust.
- Staff members who develop an infection (other than common colds and illness) that may be transmittable to others have a duty to contact the IPCT and Occupational Health.

3. EQUALITY AND DIVERSITY

To value diversity and promote equality of opportunity ensuring that individuals are treated fairly and respected for their contribution in terms of experience, knowledge and skills.

4. COMPETENCY OF HEALTH PROFESSIONALS

To maintain professional registration (as appropriate) and to act in accordance with professional codes of practice and guidelines. To follow Trust policies and procedures and maintain up to date skills and knowledge through participation in Continuing Professional Development.

5. STAFF INVOLVEMENT - INDIVIDUAL RIGHTS & RESPONSIBILITIES

To work in partnership to achieve service objectives and promote a culture of working together through good communications, openness and honesty.

6. SAFEGUARDING

Everyone within CWP has a responsibility for, and is committed to, safeguarding and promoting the welfare of children, young people and vulnerable adults and for ensuring that they are protected from harm. Every adult has a responsibility to protect children and as employees of the Trust we are duty bound always to act in the best interest of a child about whom we may have concerns.

7. KSF

The post holder will be expected to meet the requirements of the NHS Knowledge and Skills Framework (KSF) appropriate outline for the post.

8. SUPERVISION

To take responsibility for personal development by accessing appropriate supervision and personal development as per CWP supervision policy.

Section 5

PERSON SPECIFICATION

	<i>Essential</i>	<i>Desirable</i>	<i>Method of Assessment</i>
Qualifications	<ul style="list-style-type: none"> • Appropriate Mental Health related NVQ level 2. • Will work towards the appropriate mental health related NVQ level 3 once in post or equivalent experience. • To demonstrate a range of work procedures and practices base level of theoretical knowledge. • Completion of or working towards Care Certificate (CWP In-house 2 day training to be completed within 3 months of start date). 	<ul style="list-style-type: none"> • NVQ qualifications in Health and Social Care or other related disciplines. 	<ul style="list-style-type: none"> • Application / Interview
Knowledge and Expertise	<ul style="list-style-type: none"> • Understanding of CWP, inclusive of Mental health services and the key role the Trust has within the health economy. • An understanding of confidentiality issues how they relate to mental health policy and practice interventions. • Knowledge of current staff development and continuous service improvement issues, particularly in the context of adult mental health services. • Sound knowledge of CWP observation policy. 	<ul style="list-style-type: none"> • Knowledge of mental health legislation and policies. 	<ul style="list-style-type: none"> • Application / Interview
Experience	<ul style="list-style-type: none"> • Previous experience of providing Care in a structured setting. • Experience of working collaboratively i.e. with colleagues, wider teams service users etc. 	<ul style="list-style-type: none"> • Previous experience of working with adults with severe mental health needs. 	<ul style="list-style-type: none"> • Application / Interview
Analytical and judgemental skills	<ul style="list-style-type: none"> • Ability to work in partnership with client, carers and other agencies. • Ability to know when to escalate concerns. 	<ul style="list-style-type: none"> • Ability to promote positive mental health. 	<ul style="list-style-type: none"> • Application / Interview
Personal skills	<ul style="list-style-type: none"> • Ability to communicate clearly to service users where there may be some barriers to understanding. • Ability To work as part of a multi-disciplinary team, be flexible around shift work and have good communication skills. 		<ul style="list-style-type: none"> • Application / Interview

To be completed by HR

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KSF Number:		Version No:		Issue Date:	
Jurisdiction of JD:					