

## Job Details

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Job Title:	Senior Clinical Fellow - ST3 + in Paediatrics and Neonates
Hours of Work:	Full Time
Band:	Middle Grade
Department:	Paediatric and Neonates
Division:	Surgical Division
Base:	Royal Albert Edward Infirmary, Wigan (with sessions on the Wrightington, Wigan and Leigh NHS FT associated sites)

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## Reporting Arrangements

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Managerially Accountable to:	Natalie Garforth, Directorate Manager
Professionally Accountable to:	Dr Harish Sreenivasa, Clinical Director Dr S Arya, Medical Director
Responsible for:	Tier 1 Junior Doctors

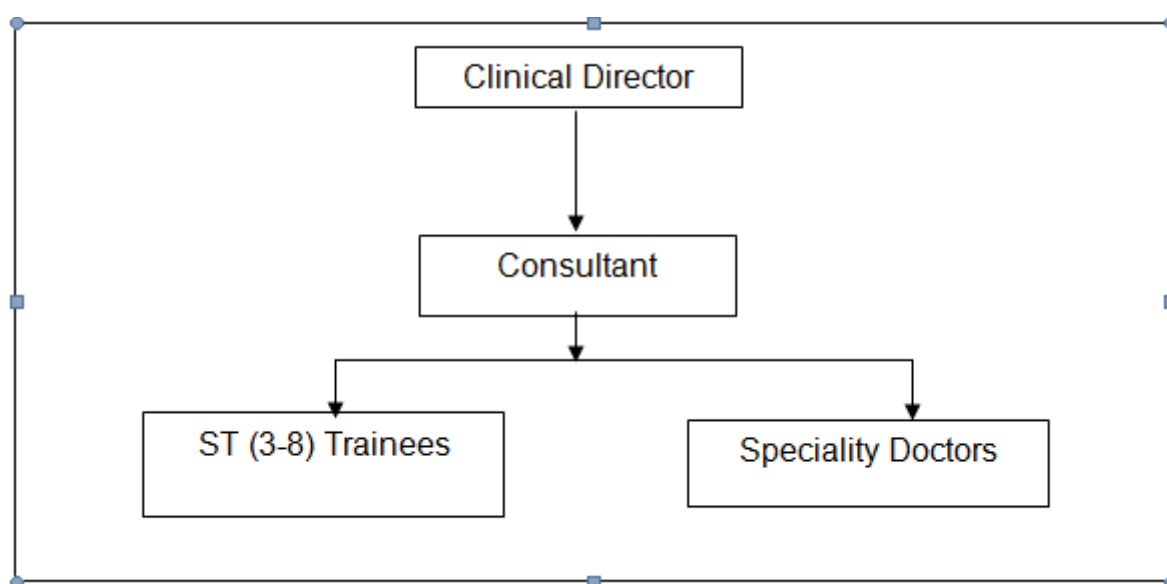
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## Job Purpose

The post holder will actively contribute to the delivery of the Acute Paediatric service within the directorate and to maintaining a high standard of care. The successful applicant will be expected to play a full part in complying with all aspects of clinical governance.

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## Organisation Chart



## Duties and Responsibilities

### Key Results from the job holder

The post holder will actively contribute to the delivery of the Acute Paediatric service within the directorate and to maintaining a high standard of care.

- The post is based at the Royal Albert Edward Infirmary (RAEI) in Wigan, with services provided at Leigh Infirmary, the outpatient department at the Thomas Linacre Centre in Wigan and a range of other community centres in the borough.
- The plan below is an indicative job plan. The post-holder participates in the 1:8 on call rota.
- The daytime work is allocated by our rota co-ordinator, Adam Cooper, and overseen by Dr Asha Ghattamaneni, Paediatric Consultant. The rostered duties include Paediatric Emergency Care Centre (PECC), Rainbow Ward, Level 2 Neonatal Unit, Postnates and Outpatients. This post is for an appropriately qualified Paediatrician to take part on the middle grade rota for general paediatrics and Level 2 neonatal unit.

The appointee will be responsible for:

- Ward Rounds on Rainbow and the Neonatal Unit
- Seeing children in the PECC in a timely fashion
- Attending any emergencies in Paediatrics or Neonates, including the labour ward.
- Outpatient Clinics (all of those are off site and into the community at various sites)
- Child protection assessments under Consultant supervision
- Working alongside Paediatric Middle Grade trainees
- Supporting Tier 1 junior doctors
- Active participation in weekly teaching, formal and informal

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Paediatric surgical facilities are on the RAEI site as is the Accident and Emergency Department for the Wigan and Leigh district. This has been redeveloped and includes a self-contained Paediatric Emergency care centre. All acute children's admissions are seen in PECC; it includes an assessment area with 8 cubicles. Should a patient require tertiary level care, you may be required to liaise with the NorthWest transport team and various tertiary centres.

Rainbow Ward is a purpose built 34 bedded integrated medical and surgical Ward. It also houses an Observation Area.

Paediatric Community Audiology Services are based in a designated purpose-built Children's Hearing Centre with close links with Education services for children with hearing impairments, this is headed by a Consultant in Paediatric Audiology.

Community Child Health Services are provided from several health centres, community clinics and mainstream and special schools along with the hospital outpatient facilities at Thomas Linacre and Leigh.

We do encourage foreign graduates and if an applicant has no prior UK work experience but is deemed employable, we expect that they have **GMC registration and appropriate visa** before being offered a fixed term contract for 6 months initially on the tier 2 rota with a view to extension.

The contract will be extended by mutual agreement if there is scope within the department; otherwise, it may be terminated at the end of the 6-month period.

The Trust supports the requirements of Continuing Professional Development (CPD) as directed by the Royal College of Paediatrics and Child Health and is committed to providing time and financial support for CPD activities. The successful candidate will be offered opportunities that mirror the Paediatric Trainees however the acute service will take priority.

The postholder will be expected to work with the Child Health Directorate Management Team and professional colleagues.

## **Clinical Governance**

The successful applicant will be expected to play a full part in complying with all aspects of clinical governance.

Clinical Audit is well established in conjunction with an enthusiastic Medical Audit Department. Clinical audit projects are undertaken by all Consultants, who also supervise and encourage juniors to be involved. The Child Health Directorate undertakes multi-disciplinary audit once a month with presentations by junior/middle grade paediatric staff, consultants and other therapists. The appointee will be expected to take an active role in audit.

There is a regular Perinatal Mortality/Morbidity Meeting held jointly with Maternity Services four times per year. We also hold quarterly Paediatric Mortality Meetings and there is a weekly Child Protection Peer Review Meeting on a Monday afternoon.

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## Location

- **Royal Albert Edward Infirmary (also known as Wigan Infirmary)**

RAEI has 470 in-patient beds. In-patient facilities include all the acute beds for general medicine, paediatrics, general surgery, ENT, urology, orthopaedics, ophthalmology and oral surgery. Both general medicine and general surgery have established emergency assessment units and a shared endoscopy suite. There is a surgical review clinic within the surgical assessment unit and plans are in place to develop a daily hot clinic. There is also a surgical assessment lounge where elective patients are admitted and discharged.

The Accident and Emergency Department services the entire Trust with approximately 79,000 patients attending per annum.

The trust has a track record in innovation in patient care and won the 2014 HSJ Provider Trust of the Year award.

The trust has invested in a state of the art integrated laparoscopic theatre which is a reference centre for North-West and offers excellent opportunities for delivery of high quality training in minimally invasive surgery.

- **Leigh Infirmary**

This is situated about 8 miles east of Wigan.

This has 3 operating theatres for day case surgery and a treatment room for minor operations. The theatre suite is modern and well equipped. There is a patient recovery area and a small patient reception area. These theatres provide for day case and short-stay surgery only. Specialties covered are gynaecology, orthopaedics, urology, general surgery, plastics, dental surgery, and chronic pain. There are new facilities for overnight stay and there are current plans to expand this capability.

- **Thomas Linacre Centre**

The Thomas Linacre Centre is the main Outpatients Department, located in Wigan town centre, approximately less than a mile from Wigan Infirmary. Outpatient clinics are also undertaken at Leigh Infirmary.

## Communications and Key Working Relationships

The Child Health Directorate sits within the Surgical Division of the Wrightington Wigan and Leigh NHS Foundation Trust. The directorate covers all areas of Paediatric and Child Health services in both Acute and Community settings. Close relationships at management level are in place between the Acute, Community and Mental Health providers to promote integrated child health services across both hospital and community sectors.

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## Employing Authority and Team

Wrightington Wigan and Leigh NHS Foundation Trust

### ACUTE GENERAL PAEDIATRICS:

Dr C Zipitis	Consultant Paediatrician, Neonatal Lead, Divisional Medical Director for surgery
Dr H Sreenivasa	Consultant Paediatrician, Epilepsy Lead, Clinical Director
Dr M Farrier	Consultant Paediatrician, Paediatric Cardiology, Director of Digital Medicine
Dr R Anderson	Consultant Paediatrician, CF Lead, RCPCH College Tutor
Dr A Callender-Iddon	Consultant Paediatrician, Designated Guardian of Safe Working Hours (GoSWH)
Dr S Castille	Consultant Paediatrician, Designated Doctor, Allergy Lead
Dr A Ghattamaneni	Consultant Paediatrician, Allergy interest, Rota co-ordinating Lead
Dr B Hassoon	Consultant Paediatrician, Renal Lead, RCPCH College Tutor
Dr S Hough	Consultant Paediatrician, Asthma/Respiratory Lead, RCPCH College Tutor
Dr V Joshi	Consultant Paediatrician, Named Doctor for safeguarding, Diabetes interest
Dr M Robinson	Consultant Paediatrician, Diabetes/Endocrinology Lead
Dr L See	Consultant Paediatrician, Respiratory interest, RCPCH College Tutor, HEE Associate Postgraduate Dean

### COMMUNITY PAEDIATRICS:

Dr S Garikaparti	Community Paediatrician, Community paediatric Lead Neurodisability, Early years development, complex needs, epilepsy and safeguarding.
Dr E Abbas	Community Paediatrician, Autism Panel Lead
Dr V Arya	Community Paediatrician - Hybrid community/ general paediatrics, Early Years Development, Epilepsy
Dr F Godinho	Community Paediatrician LAC/Adoption and Fostering Lead
Dr W Ahmad	Community Paediatrician, Neurodiversity
Dr A Power	Community Paediatrician, Early years development
Dr A Large	Community Paediatrician, Paediatric audiology

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## **MIDDLE GRADES:**

### **ST Trainees Level 3+ and above (Specialist Registrars)**

During any rotation there are 6 Northwest training numbers ST3+. 2 will cover community paediatrics and acute on call cover and the remaining 4 will work in General Paediatrics/Neonates.

### **Specialty Doctors/ Senior Clinical Fellows**

We are fortunate to be able to support 3 Specialty Doctors/Senior clinical fellows in acute paediatrics/Neonates who work alongside the middlegrade trainees on the Tier 2 rota.

## **JUNIOR DOCTORS/SHO's**

Our junior doctor body consists of Foundation year trainees (FY2), GP trainees, and Paediatric ST Trainees (ST1/2/3)

There are 13 ST 1 and 2 doctors, of whom 2 are vocational trainees and the remainder GPST and Foundation year. Again we are fortunate to provide for 2 junior speciality Doctors/Trust grade/Junior clinical fellows.

## **Responsibility for Finance**

- Participate in ensuring the effective use of all financial resources in providing and delivering the service
- Demonstrate awareness of the need for cost improvement programmes within the service.
- Promote effective utilisation of resources.
- Provide the service within its financial constraints.

## **Responsibility for Human Resources**

- Be expected to supervise and oversee training and education of Tier 1 Junior Doctors
- Adhere to and promote Trust policies, procedures and guidelines and maintain the Professional Code of Conduct
- Ensure compliance with the Mandatory training policy in accordance with the Trust policy.
- Compliance with the Data Protection Act 1998 and Information Governance – the postholder is not entitled to use for their own benefit or gain, or to divulge to any persons, firm or other organisation whatsoever confidential information belonging to the Trust or relating the Trust's affairs or dealings which may come to their knowledge during employment.

## **Responsibility for Health & Safety**

Compliance with the Health & Safety at Work Act 1974 – the post holder is required to fulfil a proactive role towards the management of risk in all of their actions. This entails the risk assessment of all situations, the taking of appropriate actions and reporting of all incidents, near misses and hazards, and a statutory duty of care for their own personal safety and that of others who may be affected by their acts or omissions.

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## Responsibility for Teaching

- Groups of medical students from Manchester University and Edge Hill University are attached to the Paediatric Department. The appointee will be expected to take part in teaching students when the students are on the acute service. In addition there will be opportunities to undertake other teaching duties such as leading problem based learning (PBL) sessions, if wished.
- There is a recently refurbished medical education centre at Wigan with facilities for simulation, and a library that includes computerised literature search facilities.
- The successful applicant will be expected to attend and participate in the regular weekly teaching session for junior medical staff and to provide clinical supervision as required for junior doctors.

## Responsibility for Research

- The post holder will be encouraged to pursue their research interests with assistance from the department of Research and Development.
- The Paediatric Department is Research Active. The post holder will be encouraged to assist the department in the administration and recruitment to clinical trials.
- Many research projects are undertaken without the need for additional resources, but if funds are required for purchase of special equipment or for temporary assistance with staff, financial support may sometimes be obtained locally.

## Education Programme

- Monday Lunchtime: Child protection peer review meeting
  - Tuesday Morning: 15minute teaching session post-handover
  - Friday Lunchtime: Weekly Comprehensive Junior doctor teaching programme which is organised by the District Tutor R.C.P.C.H Dr Anderson, Dr Hassoon and Dr Hough, but overssen by a representative from the middle grade body.
  - Weekly grand round on Fridays at 1230
- We do aim to provide bleep free teaching when able

## Responsibility for Continuing Professional Development

- Applicants should be registered with the RCPCH CPD programme as part of their continuous professional development.
- The Trust supports the requirements of CPD as laid down by the Royal College of Paediatrics and is committed to providing time and financial support for CPD activities. You will be allocated a clinical supervisor to support you with your professional development and needs.
- Flexibility is offered but expected in return. Training opportunities are offered to mirror that of NorthWest Paedaitric trainees however please be mindful that the acute service does take priority.

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## Standard Duties & Responsibilities

The Trust operates a No Smoking Policy.

All Wroughtington Wigan and Leigh NHS Foundation Trust staff employed within Clinical Environments and have contact with children, vulnerable adults; service users and their families must familiarise themselves, be aware of their responsibilities and adhere to Local Safeguarding Children's Board, Local Safeguarding Adult Board and WWL Procedures for Safeguarding and Protecting Children which are available on the Trust Policy Library.

In accordance with Part 7 of the Immigration Act 2016, employees who are required to interact regularly with the public, both face to face, and by telephone, are required to be able to speak English to an appropriate standard relevant to their role, i.e. with confidence and accuracy, using correct sentence structures and vocabulary, and without hesitation.

Compliance with the General Data Protection Regulators 2016, Data Protection Act 2018, and Information Governance Principles – the postholder is not entitled to use for their own benefit or gain, or to divulge to any persons, firm or other organisation whatsoever, any confidential information belonging to the Trust or relating to the Trust's affairs or dealings which may come to their knowledge during employment.

Compliance with the Health & Social Care Act 2008 – Code of Practice on the Prevention and Control of Infections and related guidance – the post holder is required to fulfil a proactive role towards the reduction and management of healthcare related infection in all their actions. This entails compliance with Trust Infection Prevention and Control policy and related Standard Operating Procedure (SOP's); along with risk assessment of all situations; as staff have a statutory duty of care for their own personal safety and that of others who may be affected by their acts or omissions. Staff must be fully compliant with Trust Infection prevention and Control eLearning policy.

All applicants to any post within the Trust are required to declare any involvement either directly or indirectly with any firm, company, relevant person or organisation which has any interest with the Trust, the services provided by the Trust or any element of patient care. Failure to do so may result in an employment application being rejected, or if it is discovered after appointment the omission of such information could lead to dismissal. This includes any form of private practice relating to medical care.

Compliance with Trust Policies and Procedures including the Code of Conduct.

Compliance with Standing Financial Instructions (SFIs) – The SFI's identify the financial responsibilities which apply to everyone working for the Foundation Trust and its constituent organisations including trading units. Failure to comply with Standing Financial Instructions can in certain circumstances be regarded as a disciplinary matter that could result in dismissal. Compliance with the SFIs is monitored by the Finance Department and post holders are therefore required to understand their responsibilities outlined within this document and ensure compliance with its instructions.



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Responsibility for all records (including patient health, financial, personal and administrative) that they gather or use as part of their work within the trust. The records may be paper, electronic, microfiche, audio or videotapes, x-ray images.

Any other duties appropriate to the grade. The range of duties and responsibilities outlined below are indicative only and are intended to give a broad flavour of the range and type of duties that will be allocated. They are subject to modification in the light of changing service demands and the development requirements of the postholder.

## **Work Circumstances & on-call**

A mutually acceptable Job Plan will be agreed on appointment to the post.

- It is Trust policy to have job planning and appraisal on an annual basis working towards revalidation.
- To enable doctors to discuss their practice and performance with their appraiser in order to demonstrate that they continue to meet the principles and values set out in “Good Medical Practice” and thus to inform the responsible officer’s revalidation recommendation to the GMC.
- To enable doctors to enhance the quality of care that they offer patients by planning their professional development. To enable doctors to consider their own needs by planning their professional development
- We encourage doctors to aim for training or CESR

## **Demonstrative Job Plan**

The template job plan is Full Time: These shifts and patterns are subject to modification in the light of changing service demands and the development requirements of the postholder.

- The post-holder participates in the 1:8 on call rota. The rota pattern may be adjusted to the needs of the department but with the same opportunities and safe shift pattern.
- The daytime work is allocated by our rota co-ordinator, Adam Cooper. The rostered duties include PECC, Rainbow Ward, Level 2 Neonatal Unit and Outpatients. The post-holder will be supported to develop a special interest.
- The rota is a full shift rota with 8 or 9 registrars at any rotation and it is BMA compliant.
- The shifts are as follows:
  - Rainbow ward: General Paediatrics – Standard Day SD 9am – 5pm
  - Neonatal unit: Neonates – Standard Day SD 9am – 5pm
  - Long day LD:
    - weekdays 9am-5pm covering Rainbow, NNU **OR** OPD followed by 5-9pm covering Rainbow ward, PECC and Neonates between 5-9.30pm
    - Weekends 9am – 9pm
  - Outpatient clinics – 9am – 5pm Rainbow/NNU AND OPD
  - Nights N: 9pm – 9.30am
- Fixed into the rota, with expectation to be flexible, we will provide fixed CPD sessions.
- You will work alongside Resident Paediatric Consultant between 5-930 on weekdays and 130pm-930pm on Saturday’s and Sunday’s.

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This document is also available in audio, large print, Braille and other languages upon request. For more information call 01942 773106.

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