

# JOB DESCRIPTION

## HEE KSS BSMS Leadership and Education Fellow 2024/5

<b>Job Title:</b>	HEE KSS BSMS Leadership and Education Fellow 2024/5
<b>Salary Range:</b>	As per experience and previous service (Higher Specialty Trainee level)
<b>Base:</b>	East Sussex NHS Trust
<b>Directorate:</b>	Medicine
<b>Accountable to:</b>	Neel Sharma (Respiratory Consultant) Hiten Patel (Cardiology Consultant) Mark Whitehead (Director of Medical Education)

This post is part of the HEE KSS / BSMS Leadership and Education Fellowship (LEF) Programme and is jointly funded by Health Education England working across Kent, Surrey and Sussex (HEE KSS), Brighton and Sussex Medical School (BSMS) and East Sussex NHS Trust.

### JOB SUMMARY

The focus of this Higher Specialty Trainee level fellowship post is to lead on project(s) that aims to streamline the management of breathlessness.

The role has a key focus on developing the postholder's own leadership and education capability.

This will be achieved through the work-based project(s) and a bespoke development programme including the Post Graduate Certificate in Healthcare Leadership and Commissioning at BSMS.

The role includes a clinical component to enable the postholder to maintain and develop their clinical skills.

### MAIN DUTIES AND RESPONSIBILITIES

The post holder will be part of our Medical Education Team as well as working with the respiratory and cardiology teams in the Trust. They will carry out various projects and roles to support the education, training and improved experience of our junior doctors whilst also focussing on individual goals.

The role may include:

- Delivering education and training for trainees and / or multi-professional groups
- Co-ordinating senior and junior leadership projects
- Providing mentorship and assisting trainees with their quality improvement projects
- Effectively participating in the LFG meetings for medicine
- Assisting and providing simulation training for trainees, undergraduates and allied healthcare professionals
- Leading on provision of projects working across the division of medicine.

The role also provides the opportunity to gain insight into medical education processes and infrastructure at Trust and KSS Deanery level.

### Key Result Areas:

#### 1. Lead and contribute to agreed project(s) 'Management of Breathlessness'

- 1.1. To identify and scope project(s) work to deliver benefits in an agreed area based on investigation and diagnosis of need in collaboration with key stakeholders.
- 1.2. To provide leadership to the project(s) including: initiating, delivering, coordinating, communicating, engaging stakeholders, monitoring and reporting on progress.

- 1.3. To provide support and leadership to colleagues involved in the project work.
- 1.4. To lead, co-ordinate and participate in relevant meetings related to the project(s) and other agreed elements of the role.

## **2. Build awareness of and actively participate in wider system related to project and development goals**

- 2.1. To develop an understanding of and engagement with relevant decision-making and other processes related to the fellowship project, leadership, education, and change in the organisation and local system in order to be able to progress project work, increase its impact and enhance skills in working across traditional boundaries.
- 2.2. To attend BSMS, regional and national educational and other relevant meetings and liaise with the BSMS Programme Team and the local office of NHS England Workforce, Training and Education Directorate as required.

## **3. Development and dissemination of learning**

- 3.1. To complete the Post Graduate academic studies pathway (PG Cert in Healthcare Leadership and Commissioning) as agreed with BSMS.
- 3.2. To participate in learning events and other educational activities related to the programme.
- 3.3. To actively pursue options for sharing knowledge and learning arising from the project work and programme. As a minimum, to present a poster for sharing learning with programme sponsors and stakeholders at the end of the year.

## **CLINICAL DUTIES**

The successful applicant will join a dynamic team across both Respiratory and Cardiology in a unique way to push forward breathlessness management pathways. This will include the use of more well recognised tests and instigation of newer methods in a pathway with robust clinical oversight. The clinical work will provide 40% of the placement with ample opportunity to further clinical experience in the field.

- Develop and implement protocols for the assessment and management of patients presenting with breathlessness.
- Coordinate multidisciplinary efforts to ensure comprehensive patient care.
- Conduct thorough assessments, investigations, and develop individualized treatment plans for patients.
- Monitor patient progress and adjust treatment plans as necessary.
- Collaborate with other healthcare professionals to ensure holistic patient care.

## **JOB PLAN**

Three days non-clinical (60% full time) for leadership and education fellowship work – leading specified project work and participating in the development programme, including attendance at BSMS for the academic modules, Learning Network attendance and personal study.

The days for module attendance vary, but it is asked that Fridays are one of the non-clinical days, so that all Fellows are available on those days for contact.

The job plan will require the candidate to be based at Eastbourne District General Hospital. The exact timetable will be flexible with overlap into different areas. There will be an emphasis on out-patient experience and development of the breathlessness pathway whilst the Trust will also support other training needs as they arise.

## EMPLOYMENT DETAILS

Respiratory and Integrated Education Departments  
Eastbourne District General Hospital  
East Sussex NHS Trust.

## About Us

**We provide safe, compassionate and high quality hospital and community care to over half a million people living in East Sussex and those who visit our local area.**

We are one of the largest organisations in East Sussex with an annual income of £568 million and we are the only integrated provider of acute and community care in Sussex. Our extensive health services are provided by over 7,000 dedicated members of staff working from two acute hospitals in Hastings and Eastbourne, three community hospitals in Bexhill, Rye and Uckfield, over 100 community sites across East Sussex, and in people's own homes.

In 2020 the Care Quality Commission (CQC) rated us as 'Good' overall, and 'Outstanding' for being Caring and Effective. Conquest Hospital and our Community Services were rated 'Outstanding' and Eastbourne DGH was rated 'Good'.

Our two acute hospitals have emergency departments and provide 24 hour a day care, offering a comprehensive range of surgical, medical, outpatient and maternity services, supported by a full range of diagnostic and therapy services. Our centre for trauma services and obstetrics is at Conquest Hospital, while our centre for urology and stroke services is at Eastbourne DGH. At Bexhill Hospital we offer a range of outpatient, day surgery, rehabilitation and intermediate care services. At Rye, Winchelsea and District Memorial Hospital we offer outpatients, rehabilitation and intermediate services. At Uckfield Community Hospital we provide day surgery and outpatient care.

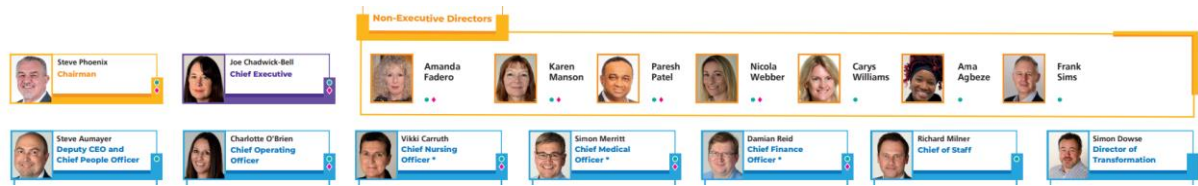
In the community, we deliver services that focus on people with long term conditions living well outside hospital, through our integrated locality teams working with district and community nursing teams. Community members of staff also provide care to patients in their homes and from a number of clinics, health centres and GP surgeries.

We are part of the Sussex Health and Care Integrated Care System (ICS), which is made up of health and care organisations across Sussex. [Read more about the ICS.](#)

## Our last year

- 150,000 attendances at our Emergency Departments
- 2,939 babies were born in our hospitals
- 50,000 people had planned surgery, 90% of these were day cases
- 24,000 cancer referrals were made to us
- 420,000 outpatient appointments, of these over 285,000 were consultant-led
- 290,000 x-ray and scans
- 1,200,000 calls were answered by our switchboard teams

Executive Team Structure



Our Trust Values



## PERSON SPECIFICATION

Essential	Desirable	A	I
<b>Qualifications</b>			
First medical degree	Higher specialty qualifications	✓	✓
	Distinctions/Honours/Prizes	✓	✓
Appropriate professional postgraduate qualification e.g. MRCP, MRCS etc.		✓	✓
<b>Skills</b>			
Sound basic clinical skills		✓	✓
Competent in management of emergencies		✓	✓
Computer literacy and keyboard skills		✓	✓
Excellent written and verbal communication		✓	✓
Experience in delivery of teaching and education.	Experience of setting up courses Faculty on local or national courses	✓	✓
Project management skills – experience of participating in or leading projects	Experience of Quality Improvement projects		✓
Full GMC Registration		✓	✓
<b>Experience/Achievements</b>			
At least 12 months working in the NHS		✓	✓
Audit experience	Peer reviewed publications	✓	✓
<b>Personal Qualities</b>			
Professional attitude	Initiative		✓
Good organisational and time management skills	Academic excellence	✓	✓
Ability to communicate effectively with patients, relatives, GP's, nurses and administrative staff.	Not afraid to seek help when necessary		✓
Ability to establish good working relationships with members of the team			✓
Ability to function effectively under pressure Interest in learning, development, and service improvement.		✓	✓
Commitment to continuing personal development		✓	✓

KEY	
A	Application
I	Interview