

PERSON SPECIFICATION

POST TITLE: MEDICAL LABORATORY ASSISTANT/PHLEBOTOMIST

REQUIREMENTS	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
Education and qualifications	<ul style="list-style-type: none"> Good standard of literacy and numeracy 	<ul style="list-style-type: none"> GCSE or O level equivalent in 3 subjects, including science IT skills NVQ II 	Application form / Interview
Occupational experience and abilities	<ul style="list-style-type: none"> Excellent communication skills. Legible handwriting Speed and accuracy when performing venepuncture Dealing with telephone request for information, advice and results from Pathology users Undertaking VDU work and inputting of test codes 	<ul style="list-style-type: none"> Familiarity with Laboratory, Hospital or GP computer systems Previous data input skills Knowledge of medical terminology Experience of the NHS or a caring environment Demonstrative application to repetitive work 	Application form / Interview
Personal Qualities	<ul style="list-style-type: none"> Must be able to demonstrate a clear understanding of core trust values and be able to articulate in practice Ability to work to tight deadlines Prioritise and allocate work Attention to detail Flexible approach to working practices. Ability to work within a team Good manual dexterity 		Application form / Interview