



Person Specification

Post: Directorate Accountant

Department: Finance

	Essential	How Identified
Knowledge, Training & Experience	<ul style="list-style-type: none"> • Part Qualified CCAB body certificate stage or equivalent relevant experience; • European Computer Driving Licence or equivalent experience; • Knowledge of NHS Finance with an up-to-date understanding of the current NHS finance regime. • Experience of complex NHS costing • Experience of budget setting in a complex financial environment • Experience of working with and influencing managers on complex business decisions • Experience of writing reports and evaluating business cases for a service unit or business. 	<ul style="list-style-type: none"> • Application • Interview • Test • Certificates required at interview
Analytical & Judgement Skills	<ul style="list-style-type: none"> • Analyse complex financial trends from many streams of data and forecast strategic and operational income forecasts. • Ability to analyse detailed financial data, extrapolate and interpret to advise managers of the bigger picture and financial effects of a decision or scenario • Ability to advise on all aspects of business cases including income, capital and revenue expenditure, funding and strategic fit • Capable of designing and formatting complex spreadsheets and database models to analyse complex data • Ability to input and manipulate data into spreadsheets and databases where speed and accuracy are required • Advanced data analysis and numeracy • Organisation Skills 	<ul style="list-style-type: none"> • Application • Interview • Test
Communication Skills	<ul style="list-style-type: none"> • Able to provide complex, sensitive information in an understandable format and have the ability to negotiate and to persuade to achieve the desired results • Ability to manage the operational expectations of a Directorate management structure 	<ul style="list-style-type: none"> • Application • Interview • Test

	and the professional expectations of the Finance function	
Personal Qualities	<ul style="list-style-type: none"> • The ability to be professional and innovate to achieve targets and goals when working within agreed objectives. • Ability to plan and to adopt a flexible approach to meeting multiple deadlines and work within a team. • A positive approach to change • Able to travel between Trust and NHS bodies 	<ul style="list-style-type: none"> • References • Interview • Test