

MANYLEB PERSONOL - CANLLAW

Teitl Swydd:

Band:

	HANFODOL Ni ellir penodi'r deilydd swydd heb y rhinweddau hyn	DYMUNOL Rhinweddau ychwanegol y gellir eu defnyddio i ddewis rhwng ymgeiswyr sy'n cwrdd â'r meini prawf hanfodol	DULL ASESU
CYMWYSTERAU	CGC Lefel 4 a/neu BTECH Blynnyddoedd Cynnar neu NNEB Neu addysg/hyfforddiant perthnasol cywerth	Unrhyw hyfforddiant ffurfiol perthnasol o fewn maes anabledau plant	Tystysgrifau
PROFIAD	Gweithio gyda phlant/teuluoedd. Profiad o gefnogi pobl ifanc heriol.	Profiad o weithio yn y gymuned	Ffurflen gais Cyfweliad Cyfeiriadau
GWYBODAETH	Dealltwriaeth o arferion yn seiliedig ar ymchwil a thystiolaeth Meddu ar ddealltwriaeth o ddatblygiad plentyn 'normal'	Dealltwriaeth o egwyddorion Dadansoddiad Ymddygiad Cymhwysol Dealltwriaeth o fagu cadarnhaol a rheoli ymddygiad plant bach	Ffurflen gais Cyfweliad Cyfeiriadau
RHINWEDDAU PERSONOL (Dangosol)	Y gallu i fod yn drefnus Agwedd hyblyg at waith Gwerthfawrogi pobl ag anabledau		Ffurflen gais Cyfweliad Cyfeiriadau

SGILIAU	Gallu gweithio mewn tîm Arddangos y gallu i ymyrryd â gwaith a gynlluniwyd at lefel uchel heb oruchwyliaeth. Meddu ar sgiliau cyfathrebu da. Sgiliau cyfathrebu ysgrifenedig a llafar da Gallu cyflwyno gwybodaeth glir a chryno Meddu ar ddealltwriaeth o Weithdrefn Diogelu Plant Cymru Gyfan.		Ffurflen gais Cyfweliad Cyfeiriadau
GOFYNION PERTHNASOL ERAILL (<i>nodwch</i>)	Gallu teithio o fewn ardal ddaearyddol dalgylch y gwasanaeth i gyflawni dyletswyddau'r swydd. Y gallu i ddefnyddio cyfrifiadur		Ffurflen gais Cyfweliad Gwirio Dogfennau
GOFYNION YN YMWNEUD Â'R GYMRAEG	Parodrwydd i ddysgu Cymraeg	Siaradwr Cymraeg	

PERSON SPECIFICATION – GUIDANCE**Job Title:****Band:**

	ESSENTIAL The qualities without which a post holder could not be appointed	DESIRABLE Extra qualities which can be used to choose between candidates who meet all the essential criteria working at full competencies	METHOD OF ASSESSMENT
QUALIFICATIONS	NVQ Level 4 and / or BTECH Early Years Or equivalent level of relevant education / training	Any relevant formal training within the area of children's disabilities	Certificates
EXPERIENCE	Working with children. Experience of supporting young people who challenge.	Prior experience of working in a community setting.	Application Form Interview References
KNOWLEDGE	An understanding of research and evidence based practice To possess an understanding of 'normal' child development	An understanding of Applied Behavioural Analysis principles	Application Form Interview References
PERSONAL QUALITIES <i>(Demonstrable)</i>	The ability to be well organised Able to be flexible in approach Value people with disabilities		Application Form Interview References

SKILLS	Ability to work within a team setting. Demonstrate an ability to carry out planned work unsupervised to a high level. To possess good communication skills. Good written and verbal skills. Able to present information clearly and concisely. To possess an understanding of the All Wales Child Protection Procedures.		Application Form Interview References
OTHER RELEVANT REQUIREMENTS <i>(Please Specify)</i>	Ability to commute within the geographical area of the service catchment area to fulfill the duties of the role. Computer literate		Application Form Interview Document Check
WELSH LANGUAGE REQUIREMENTS	Willingness to learn Welsh	Welsh Speaker	