

Job Description

Job Information	
Job Title:	Clinical Nurse Specialist: Highly Specialist Level – Lung (Annex 21)
Directorate/Service:	Cancer Services
AfC Band:	7 or Annexe 21 for agreed time frame
Responsible to:	Lead Cancer Nurse
Accountable to:	Director of Nursing
Base Location:	Whiston Hospital
Job Code:	409-5337444

Job Summary
<p>The post holder will play a key role in the delivery on cancer services throughout the Trust. To give advice and implement patient care in an area which requires specific clinical knowledge, skills and experience. To work alongside other clinical colleagues to ensure quality of care to the patients is maximised.</p> <p>This post holder will primarily support patients who are diagnosed through a non-elective (emergency or other) route and inpatients with lung cancer. An additional lung cancer CNS will support the co-ordination of multidisciplinary care to avoid admission where possible and to provide specialist nursing care to inpatients who are acutely unwell.</p>

Dimension & Context of the role
<p>The role of the Clinical Nurse Specialist in Cancer Care can be complex and varied, involving interventions and communication with multiple health care professionals across Primary and secondary care and other private and charitable organisations. The CNS role improves the quality and experience of care for patients, reinforces patient safety, Demonstrates leadership and can increase productivity and efficiency (Macmillan 2013).</p>

Key Responsibilities
<p>KEY DUTIES</p> <ul style="list-style-type: none"> Assess, plan, implement and evaluate programmes of evidence-based nursing care. Provide expert advice and clinical practice. Provide specialist education and training to others. Work collaboratively and co-operatively with clinical colleagues to develop services and high quality of care delivered. Lead the development of clinical services within the specialist field. Providing leadership to specialist nursing team in the provision of first contact assessments, diagnosis, and comprehensive assessments. Triage more complex/advanced conditions where more specialist treatment is required to appropriate nursing staff. Manage an agreed patient caseload, when the diagnosis may be uncertain, according to own advanced clinical judgement and skills. Order/undertake, interpret, and act upon diagnostic tests and investigations. To carry out the relevant, appropriate respiratory clinical examination(s). Identify, assess and triage patients ensuring smooth transition to other services as appropriate. As required highly undertake specialist procedures and lead on clinical pathways which may include making clinical judgement on the prioritisation of cases for treatment. Support and lead the team to develop comprehensive care plans, with measurable outcomes, including advice or education to other clinical staff and care givers. Ensure the team involves patients, cares and relatives in the planning and delivery of care. Act as a highly autonomous practitioner, with minimal supervision, exercising judgement, discretion and decision making in clinical care. Ensure own and team compliance with any specific regulations for example: Quality Surveillance Programme, drug administration, record keeping and data collection within own area of work. Develop protocols for nurse led clinics, ensuring that outcomes are evaluated, and activity monitored.

- Initiate medication/treatment reviews independently within area of work.
- Manage complex cases and those for specialist investigations referring to MDT as appropriate.
- Lead on the development of integrated care with primary and secondary care clinicians as required and other agencies involved with care delivery.
- Ensure appropriate services are put in place to support management of condition at home, supported by the multidisciplinary team as required.
- The post holder will abide by legal requirements and statutory rules relating to practice and promote and maintain standards of professional practice in accordance with the Nursing and Midwifery Councils (NMC) Code and Professional Conduct and Scope of Professional Practice.
- Develop and maintain required specialist clinical skills in the assessment and treatment of patients within the area of responsibility
- Responsibility to develop and deliver 'Living with and beyond cancer' patient support service
- Responsibility to develop and deliver the Recovery package 'as per NHS England requirements.
- Provide specialist telephone advice
- Key worker role

CLINICAL & PROFESSIONAL RESPONSIBILITIES

- Ensure that all newly diagnosed lung cancer patients have a CNS present at diagnosis, regardless of their route of presentation.
- Perform comprehensive holistic assessment of patient nursing needs, plan, implement and evaluate care delivery according to changing health care needs.
- Ensure that all patients have access to all elements of the Recovery Package, including Holistic Needs Assessment (HNA) at diagnosis as a minimum. Patients should also be offered a HNA at key points in their cancer pathway.
- Review patients primarily who are admitted as an emergency to ensure their specialist expertise is available to this patient group. The post holder will also be required to review patients in the outpatient setting.
- Provide support to patients following treatment to identify any concerns they may have and as a minimum offer all patients a CNS appointment 6 weeks post treatment.
- Introduce end of treatment summaries to ensure timely and robust communication between the lung team and Primary Care
- Perform advanced clinical skills in assessment &/or diagnosis &/ or treatment. If the post holder has not completed the clinical examination and clinical diagnostics, the Trust may consider a candidate that is prepared to work towards this whilst, accepting a salary commensurate with annex 21 of the agenda for change pay terms and conditions, this is dependent on experience.
- Collect, collate, evaluate and report information, maintaining accurate patient records.
- Involve patients and carers/ relatives in the planning and delivery of care and the development of services.
- Monitor investigation results, initiating further assessment/ review and co-ordination of treatment pathway as required.
- Work collaboratively with other professionals and agencies to ensure discharge arrangements.
- Establish and maintain effective communication with patients and carers/relatives and professionals across health and social services.
- Contribute to the health and promotion agenda with the local health economy.
- To undertake / work towards non-medical prescribing as per NMC and trust guidance. If the post holder is not a non-medical prescriber the Trust may consider a candidate that is prepared to work towards this whilst, accepting a salary commensurate with annex 21 of the agenda for change pay terms and conditions, this is dependent on experience.
- In keeping with the NMC "Code of Professional Conduct" and "Standards of Proficiency for Nurse and Midwife Prescribers", keep up to date with best prescribing practice in relation to the management of conditions within his/her specialist area.
- Attend Clinical Supervision sessions.
- Attend Network meetings.

ADMINISTRATIVE RESPONSIBILITIES

- Administration supporting direct patient care/MDT preparation/follow up
- Dictating and signing letters
- Requesting appointments for patients
- Processing Clinical Outcome sheets
- Updating Somerset Cancer Registry

- Report Writing
- Presentations
- Macmillan Service Reviews
- Address issues raised by remote follow up clinic service
- Patient experience assessment/improvement advocates

TEACHING & TRAINING RESPONSIBILITIES

- Identify learning needs, plan, implement and evaluate programmes of education to meet identified needs.
- Participate in the education of pre and post registered nurses, medical staff, AHP's, patients and carers and participate in curriculum development where appropriate.
- Address specific health targets e.g. CHI, NICE Guidance, NSF related to own area of practice through education.
- Ensure own compliance and compliance of others with regarding mandatory training and PREP requirements.

LINE MANAGEMENT/SUPERVISORY RESPONSIBILITIES

- Provide specialist, expert clinical knowledge to clinical colleagues, patients and carers/relatives.
- Evaluate service delivery against key performance targets, National Quality Measures, identify areas for improvement and initiate change.
- Ensure the effective and efficient use of physical and financial resources; make suggestions regarding supplies and equipment.
- Collect, collate and report activity data to key stakeholders, producing regular formal reports.

RESEARCH & AUDIT

- Develop a mechanism for measuring the impact of this post to support emergency/inpatients on patient experience.
- Identify need for, participate and undertake, research, clinical audit, benchmarking and equipment trials, in order to improve effectiveness of patient care.
- Disseminate research and audit findings through presentation to professional groups and publication.
- Responsible for the development and implementation of policies, procedures and guidelines relevant to own area of work.
- Promote patient and public involvement activities in the specialist area, leading to service improvement.
- Promote people's equality, diversity and rights.

GENERAL DUTIES

- To observe the provisions of and adhere to all Trust policies and procedures.
- To actively participate in the annual performance review to identify personal development needs.
- To attend Trust Statutory and Mandatory training sessions as required and any other training courses relevant to the post.
- To fully comply with the relevant sections of the Health and Safety at Work Act. They must also understand and implement Mersey & West Lancashire Trust "Statement of Policy on Health and Safety at Work" and the Trust corporate "Health and Safety Policies and Procedures". You are required to follow all applicable rules and procedures relating to Health and Safety at Work and to take all responsible precautions to avoid actions.
- To be aware of the confidential aspects of the post. To keep up to date with the requirements of information governance; undertake mandatory training and follow Trust policies and procedures to ensure that trust information is dealt with legally, securely, efficiently and effectively. Breaches of confidentiality will result in disciplinary action that may involve dismissal. You must maintain the confidentiality of information about service user staff and organisational business in accordance with the Data Protection Act 1998 and Caldicott principles.
- The post holder should also be aware that, regardless of any action taken by the employing authority, breaches of confidentiality could result in civil action for damages.
- All staff will be treated with respect by management, colleagues, patients and visitors and equally staff will treat management, colleagues, patients and visitors with the same level of respect. Staff will be supported to challenge any discriminatory behaviour that may be based on differences in race, disability, language, culture, religion, sexuality, age, and gender or employment status.
- You will be expected to undertake the Trusts' commitment to safeguarding and promoting the welfare of children, young people and vulnerable adults.
- To ensure that when creating, managing and sharing information records it is done in an appropriate way, subject to statutory requirements and agreed security and confidentiality policies, procedures and guidelines. All employees are responsible for implementing and maintaining data quality, ensuring that

records are legible and attributable and that the record keeping is contemporaneous.

- In accordance with the Health and Social Care Act 2008, the post holder will actively participate in the prevention and control of infection within the capacity of their role. The Act requires the post holder to attend infection prevention and control training on induction and at regular updates and to take responsibility for the practical application of the training in the course of their work. Infection prevention and control must be included in any personal development plan and/or appraisal.
- To adhere to relevant Code of Practice of Professional body (if appropriate)
- The post holder must be flexible in the duties performed and it is expected that similar duties, not specifically listed above, will be carried out as required and may be cross site.
- The duties contained in this job description are not intended to be exhaustive. The duties and responsibilities of this post are likely to evolve in line with the Trust's continued organisational development.
- To adhere to the NHS Constitution and its principles and values. You must be aware of your Duty of Candour which means that you must be open and honest during your employment and if you see something wrong, you must raise it. You must read the NHS Constitution in full and can download this from the Trusts intranet site or the www.gov.uk website. Hard copies are available from the HR Department on request.
- The Trust is a non-smoking site. Failure to follow this rule could lead to disciplinary action.